

## School Waste Audit Form

School name ----- Date -----

People involved in audit -----

Where the waste came from (tick one): Canteen  Office  Classrooms  Staff Room

RECYCLABLES	Weight (pounds)	Volume (litres)	% Weight (of total)	% Volume (of total)
Books, Mixed Paper, Newspapers, Magazines, Cardboard				
Washed Food Cans (Aluminium and Tin)				
Washed Tetra-Pak Milk and Juice Cartons				
Washed Plastic Bottles (Mineral/Milk Juice)				
COMPOSTABLE	Weight (pounds)	Volume (litres)	% Weight (of total)	% Volume (of total)
Food Waste, Tea Bags, Fruit and Vegetables				
Paper (Napkins, Paper Towels Contaminated)				
Food Soiled Cardboard or Paper (No Coated Paper)				
GENERAL WASTE	Weight (pounds)	Volume (litres)	% Weight (of total)	% Volume (of total)
Plastic (Bags, Wrappers, Straws, etc.), Aluminium Foil, Crisp Bags, Sweets Wraps				
Other Miscellaneous items list:				
<b>TOTAL</b>				

### Waste Audit Tips

- Don't sort waste from the bathrooms or health room
- Use gloves
- Dump rubbish bags out on a plastic cover and sort in to buckets (easy to weigh and estimate volume -subtract the weight of the bucket)
- After sorting, recycle the items that can be recycled!